Before you can use Cite While You Write you need to:

1. Make sure you have Microsoft Word installed on your computer
2. Download the plug in from myendnoteweb (hover over Format select Cite While You Write Plug-In (you may need to restart your computer or at least Word)

Once it is successfully installed, you will see an EndNote tab in Word. You’re ready to go!
Once you click the tab, you will be prompted to sign into your endnote account. Do it! It’ll be worth it.

Now you can start working on your paper. Once you get to a point you would like to cite you should:
1. Confirm that the **Style** is the citation style you are using for this project.
2. Click **Insert Citations.**
Intro to Endnote: Cite While You Write (Windows)

This will open a pop-up window. Here you can search your citations for the one you’d like to cite. Then select it and click **Insert**.

This is an idea I would like to cite (Bozoglan, Demirer, & Sahin, 2014). And a second one(Hahn, Reuter, Spinath, & Montag, 2017).

Bozoglan, B., Demirer, V., & Sahin, I. (2014). Problematic internet use: Functions of use, cognitive absorption, and depression. 37, 117-123. doi:[http://dx.doi.org/10.1016/j.chb.2014.04.042](http://dx.doi.org/10.1016/j.chb.2014.04.042)


Cite While You Write will insert the in-text citation and keep a running list of works cited at the bottom. (It will even re-alphabetize it as needed!)

*(Don’t forget to double check any and all citations that computers create for you!)*